


CODIB-D-22  
12 December 1958

UNITED STATES INTELLIGENCE BOARD  
COMMITTEE ON DOCUMENTATION

MEMORANDUM FOR: USIB Committee on Documentation  
SUBJECT : Intelligence Publications Index

There is forwarded for your information and for discussion at the CODIB meeting of 17 December, a CIA memorandum summarizing the results of the recent survey of use of the Intelligence Publications Index.

  
Secretary  
Committee on Documentation

25X1

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72 OCTOBER 1950

MEMORANDUM FOR: Acting Assistant Director, CIA.  
SUBJECT: Report on IPI Survey Questionnaire

### Introduction

The following is a report on the survey conducted by CIA on the utility of the Intelligence Publications Index (IPI). This survey was made by personal interviews with representatives from each COLIB member agency.

### 1. Purpose

- a. To survey the purposes for which the publication is used.
- b. To learn distribution patterns.
- c. To determine features which might be modified to better support intelligence research.

### 2. Conclusions

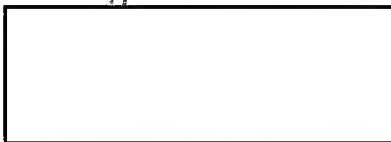
- a. The IPI is used primarily as an announcement of current accessions; therefore, researchers want a printed index published regularly.
- b. Since this is the only publication of its type in the intelligence community, no one wants it discontinued. This is the only index available to articles appearing in classified periodicals.
- c. The majority of the users receive the IPI on routing and recommend no changes in this distribution pattern.
- d. Users are satisfied with the coverage, content, format, and cumulation policy of the IPI as it is now published.
- e. Researchers desire the availability of a bibliographic machine list-out of finished intelligence material for research purposes. Intelligence provides the quickest service and desired specificity.

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3. Recommendations

- a. That we continue to publish the IPI as a monthly printed publication cumulated every 6 months.
- b. That we eliminate the third section (monographs listed by source).
- c. That we continue to duplicate the indexing of Finished Intelligence in both the IPI and the Intellofax. Less than 200 reports a month do not create a burden on the Intellofax system.
- d. That there be no survey of IPI users outside the Washington area.



(Chief, Document Division)

Attachment: Statistical Survey

The recommendations contained in paragraph 3 are approved ~~[disapproved]~~



Acting AD/CR

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# PERIODICAL SURVEY

41 people interviewed. Some did not answer all questions  
25 non-CIA; 16 CIA

## A. Work Practices

33 use Finished Intelligence in their assignments  
5 do not

31 use Intellofax  
6 do not

29 expect to find Finished Intelligence in intellofax  
3 do not

20 want Finished Intelligence in both the IFI and Intellofax  
10 would not object to eliminating Finished Intelligence from Intellofax.

## B. Distribution and Cumulation

2/3s of those answering do not receive a personal copy of the IFI, but do receive it on routing.

The month's delay in distribution does not affect the use of the IFI by the majority.

Cumulation policy; all interviewed were generally satisfied.

## C. Use and Coverage

29 examine the IFI when it is received.

26 examine it selectively.

18 were fully satisfied that the coverage of Finished Intelligence was adequate (there were a few recommendations for inclusion of NIS's again and all FDD scenarios and translations.)

29 use the IFI as an accession list or annotation

We have no tangible figures of the number of people who use it exclusively as a research tool but they would seem to be in the minority except for librarians. Several non-CIA interviewees consider the IFI indispensable as a research aid. One CIA library advises that in the preparation of bibliographies the IFI saves the bibliographer from spending countless hours tearing through intelligence periodicals and monographs which are not elsewhere indexed.

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